

# CAPABILITIES STATEMENT

**KANSAS BUSINESS SERVICES, LLC (KBS)** is an administrative management and general management consulting firm based in Wichita, KS. Supporting organizations throughout North America KBS serves start-ups, small-medium enterprises (SMEs), non-profits, corporations and governmental agencies across a diverse group of industries. With over 50 years of management and operations experience the subject matter expertise of KBS' principals and associates span an array of business needs. Creating synergies; developing, identifying and replicating efficiencies; and isolating deficiencies – KBS helps its clients and partners chart a course for success while navigating the dynamic terrain of an ever-changing global market.

**ENVIRONMENTAL, SOCIAL & CORPORATE GOVERNANCE. DIVERSITY EQUITY & INCLUSION. PROCESS ENGINEERING. SUPPLY CHAIN MANAGEMENT. RESEARCH & ANALYSIS. PROGRAM MANAGEMENT. POLICY. STRATEGIC PLANNING. PROFESSIONAL DEVELOPMENT. CONTINUING EDUCATION. COPY & EDIT SERVICES. TECHNICAL WRITING. PROCUREMENT & PURCHASING. CAPITAL INVESTMENT. GRANTS.**



**ORGANIZATIONAL MANAGEMENT** – Systems are complex. Every organization represents a complex system of components operating in concert to create a seamless output of goods and services. System maintenance and improvement ensures organizations are managed and run well. KBS provides operating advice and assistance to support that management with focuses in financial planning and budgeting, equity and asset management, records management, office planning, strategic and organizational planning, site selection, new business startup, business process improvement and a full range of administrative; human resource; marketing; process, physical distribution, and logistics consulting.



**TRAINING & EDUCATION** – Learning produces optimum outcomes. Instituting ideas, culture, processes and information requires adept teaching prowess and facilitation skills that ensure knowledge retention, a high probability of understanding new concepts and successful practical application of that knowledge. KBS develops an array of short duration or long-term training courses and seminars for management and professional development. Customized, needs-based education creates instruction methodologies delivered through diverse mechanisms including but not limited to lecture, correspondence, television, internet, or other electronic and distance-learning methods.



**BUSINESS DEVELOPMENT** – Longevity through sustained growth. Whether its revenue generation, customer acquisition and retention, or controlled contraction organizations must remain nimble and employ strategies to meet objectives, reach milestones, and obtain goals. KBS implements tactical expertise to realize progress at the pace organizations can tolerate while mitigating risks to growth. With specializations in US Government contracting (local, state, federal), corporate supply chain, procurement, purchasing, and grant acquisition, KBS provides planning, technical writing, price modeling and analysis that produces desired results at the top and bottom line of organizations.

## FEATURED CLIENTS

